

## Patrice Jegou, M.Mus.

### STUDIO POLICY STATEMENT, U of L CONSERVATORY OF MUSIC, Spring 2005

#### *Attendance and Cancellations*

- **24 hours notice is required for all non-emergency cancellations in order for a make-up lesson to be offered.** Forgotten lessons, last minute cancellations, or “no-shows” will not be made up. Make-ups for missed lessons are subject to my discretion.
- If you or your child is too ill to attend work or school, you or your child is too ill to attend a voice lesson. Please call to cancel for illness. My contact information is on the bottom of this page.

#### *Punctuality*

- Arrive early enough for bathroom trips, removing coats, etc. before your lesson.
- If you arrive late for a lesson, instruction will only be provided for the remaining time of the lesson.
- Departing students should collect their music and leave promptly.
- Parents or students with questions should ask them at the beginning of the lesson, or via email. Please remember that there is usually at least one student after you.

#### *Music and Music Resources*

- Access to music and music resources is of utmost importance. Some retailers to consider are:

##### **Note-able Music**

323 – 8 St. South  
Lethbridge, AB, T1J 2J5  
Ph 403.380.2130

[www.noteablemusic.com](http://www.noteablemusic.com)

Other suppliers to consider are:

TIS Music Catalogue (USA) 1-800-421-8132 or [www.tismusic.com](http://www.tismusic.com)

Schirmer Music [www.schirmer.com](http://www.schirmer.com)

##### **Leister's Music Ltd.**

325 – 7 St. South  
Lethbridge, AB, T1J 2G4  
Ph. 403.327.2272

[www.leistersmusic.com](http://www.leistersmusic.com)

##### **Rideau Music Ltd.**

110, 11 Ave. S.W.  
Calgary, AB, T2R 0B8  
toll free: 1-800-661-6874

[www.rideaumusic.com](http://www.rideaumusic.com)

Hal Leonard Corporation [www.halleonard.com](http://www.halleonard.com)

#### *Practicing*

- Assigned music is required at all lessons. You will also need to bring a notebook or folder.
- Bring a cassette tape to every lesson. **Recording each lesson is the most efficient way of reviewing especially if you do not read music or do not have a keyboard at home.**
- Beginners will need 15 – 30 minutes per day. More advanced students are expected to practice daily for at least the length of their lesson time. Any student interested in mastering vocal technique should practice at least one hour a day. Each vocal exercise covered in the lessons needs MULTIPLE REPETITIONS in the practice routine. Slow practice is always suggested, and is very effective and efficient. When you have not practiced, it shows.

#### *Scheduling and Communication*

- Please feel free to contact me at my studio or via email if you need to reschedule, or need to cancel due to illness. I return phone calls and emails as time permits.

#### *Performing*

- Performing is a required discipline of music study. Students who learn to perform develop many character traits that distinguish them from those who have not had such an opportunity. I will provide performing opportunities through the hosting of Student Showcases and Recitals. Dates are TBA.
- Students are expected to perform in recitals unless they are complete beginners.
- Recitalists are expected to work with an accompanist - not using pre-recorded music tracks. **I strongly discourage the use of tracks for live performances as it does not foster good musicianship nor the gaining of valuable experience in working with another live musician.**
- I will provide a list of capable accompanists who will work with us for a reasonable fee. You are responsible for paying your accompanists for rehearsal and performance time. Students/parents are responsible for all fees associated with auditions, competitions, recordings, and any other related performances.

#### *Dismissal from Voice Studio*

The following points evidenced on any occasion are grounds for dismissal from my studio. Dismissal is solely at my discretion.

**1. Persistent tardiness.**

**2. Lack of preparation.** This means coming to lessons without materials such as assigned music, folder, cassette tape, having not learned assigned music, or clearly evidencing lack of practice.

**3. One or more cancellation(s).** This means not providing me with 24 hours notice or simply not showing up for a lesson.

**4.** It is unethical for a student to study with two or more voice teachers simultaneously – this is immediate grounds for dismissal.

Thank you.

Patrice Jegou

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<http://people.uleth.ca/~patrice.jegou/>

As an Associate Member of the National Association of the Teachers of Singing Inc. I uphold the following:

Code of Ethics  
of the  
National Association of Teachers of Singing, Inc.

This Code of Ethics is established by the National Association of Teachers of Singing to the end that its members may understand more clearly their duties and obligations, exemplifying them to other teachers, to their students and to the public, in order that vocal art may be advanced, that the dignity and honor of the profession may be upheld, its standards maintained and its usefulness extended. Adherence to this Code will promote cooperation, understanding and good fellowship among its members.

It is the duty of all teachers, and is especially incumbent upon members of this Association, to be governed by the principles underlying this Code, specifically;

1. It is unprofessional and unethical for teachers to make any false claims regarding themselves or their pupils.
2. It is unethical and unprofessional for teachers, by misleading statements or false promises, to induce a student to study singing in the hope of a career, if the student's talent does not warrant it.
3. It is unethical to advertise in a manner that may deceive or mislead prospective students by promises of professional appearances or guarantees of favorable contacts.
4. While it is admissible that free tuition may be given by teachers, the advertising of free scholarships and free tuition constitutes unfair competition with teachers who do not endeavor to increase a class by such methods.
5. Teachers may accept any student for the purpose of cultural development of the singing or speaking voice, and may encourage study for those who need or desire breath control, poise, diction and projection of the voice.
6. To insure impartial diagnosis and honest opinion in voice trials, the student should be requested not to disclose the names of present and former teachers until after the audition.
7. It is unethical to criticize adversely the work of fellow teachers, unless such statements can be substantiated with proof.
8. It is unethical, either by inducements, innuendos, insinuations, or other acts, to proselytize pupils of other teachers.
9. It is unethical to exploit as one's own the results of another teacher's instruction or to allow one's pupils to do so. Further, it is unethical to claim as a pupil one having studied less than eight consecutive months with the teacher making the claim, except where there has been no previous voice training.
10. It is unethical for a member to make a contract with a pupil demanding more than the actual price of lessons, with or without interest as mutually agreed upon. No contract shall be made on the basis of a percentage of the student's future potential earnings, nor shall teachers accept any fee for aid in securing an engagement for a pupil.
11. For mutual benefit, and at the discretion of members, names of pupils who have left a member and failed to meet their instruction fees, should be reported to the Association which shall maintain a list available for consultation by members. If a member learns from any other source that an applicant for lessons has not fulfilled a financial obligation to another member, it is unethical to accept the pupil until these obligations have been satisfactorily adjusted.
12. It is unethical for teachers to offer less than the best instruction of which they are capable to students under their tutelage. The moral and financial obligation of teachers is to give students the instruction, the attention and the full amount of time agreed upon.